

**BANNER PUBLIC SCHOOLS BOARD OF EDUCATION,
ELEMENTARY SCHOOL DISTRICT NO. 31
CANADIAN COUNTY, OKLAHOMA
REGULAR BOARD MEETING AGENDA**

6:00 P.M.

December 11 , 2023

**Banner School Cafeteria
2455 N. Banner Rd.
El Reno, Oklahoma 73036**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 31 of Canadian County, Oklahoma will hold a Regular Meeting on December 11, 2023, at six o'clock p.m., in the Banner School Cafeteria, Banner Public School located at 2455 N. Banner Road, El Reno, Oklahoma 73036.

I. Call meeting to order.

II. Roll call.

III. Communication.

IV. P.T.A. Report.

V. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:

A. Approval of the November 13, 2023 Regular Meeting Minutes.

B. Encumbrance Approval.

1. General Fund New - 196, 197, 70157-70169 in the amount of \$82,564.94.

2. General Fund Change – 119, 151, 176 in the amount of \$8,700.00.

C. Activity Fund Reports.

D. Treasurer's Report.

VI. BOARD ACTION

A. Board discussion regarding FY2023 Financial Accounting Audit performed by Bledsoe Hewett and Gullekson.

B. Discussion and possible board action regarding the designation of all fund interest to be deposited into the building fund (with the exception of any bond interest) effective 1/1/2024.

C. Discussion and possible board action to update the class parties start time in the Student Handbook from 3:00 p.m. to 2:00 p.m.

VII. PROPOSED EXECUTIVE SESSION TO:

A. Evaluate the performance of the superintendent,

B. Discuss updating the contract of Jeffrey Moorhouse as Janitor Coordinator,

C. Discuss updating the contract of April Henson,

D. Discuss updating the contract of Jamie Burtner, 25 O.S. Section 307(B)(1).

VIII. Vote to convene or not to convene into executive session.

IX. Acknowledge return to open session.

X. Executive session minutes compliance statement.

XI. Discussion and possible board action to update the contract of Jeffrey Moorhouse as Janitor Coordinator.

XII. Discussion and possible board action to update the contract of April Henson.

XIII. Discussion and possible board action to update the contract of Jamie Burtner.

XIV. Information to the board

- A. Principal's Report
 - 1. Financial Status
 - 2. Enrollment

- B. Superintendent's Report:
 - 1. Facilities.
 - 2. Staffing.
 - 3. Student Activities.
 - 4. Policies.
 - 5. Financial report.
 - 6. Community.

XV. New Business.

XVI. Adjournment.

Posted on the 8th day of December, 2023 at eleven o'clock a.m. on the notification board by the main entrance of Banner Public School, 2455 N. Banner Rd., El Reno, Ok. 73036.

Posted by: 
Charlotte Heupel, Minutes Clerk